



# Vinton County Board of Developmental Disabilities

## REGULAR BOARD MEETING

August 22, 2023

The Vinton County Board of Developmental Disabilities regular session was called to order by President Tammy Hopkins at 5:30 p.m. on Tuesday, August 22, 2023.

### Attendance:

Member	Present	Absent	Prior notice
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			x
Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop	x		

### Public Comment:

None.

### Approval of May Minutes:

58-23 Moved by Andrea Coleman, seconded by Sharon Chaney, to accept the Minutes for the May 23, 2023, Board Meeting, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop			

Board Member Pam Bishop arrived at 5:33 pm.

### Approval of May, June, and July Expenses:

Beth Seifert presented the May, June and July Expenses and Financial Statements to the Board.

59-23 Moved by Karen Hauck, seconded by Andrea Coleman, to approve the May, June, and July 2023 Expenses, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop	x		

**Approval of July Financial Statement:**

60-23 Moved by Sharon Chaney, seconded by Pam Bishop, to approve the July 2023 Financial Statement, as presented with notation that B55 fund balance does not tie to the balance shown by County Auditor. This is due to the disputed invoice approved by the Commissioners to be paid from the DD Capital Improvement Fund without board approval. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop	x		

**Superintendent's Report:**

David Uhl reminded board members the October board meeting will be held on Monday, October 23<sup>rd</sup> with MUI/Rights and budget board member training following the board meeting. David Uhl requested the board finance committee meet on Monday, October 23<sup>rd</sup> at 5:00 pm to approve the 2024 budget. David Uhl stated there would be a half an hour of board training following the September and November board meetings. David Uhl reported that Vinton needs a Board Governance Policy and will bring the new policy to the board in September. David Uhl reported that hybrid board meetings would be allowed beginning October 2023 with several stipulations. David Uhl presented a brief review of the two-year state budget.

**SSA Report:**

June, July, and most of August have been smooth sailing. The SSA team have been working hard and we got all POC's done for accreditation. We continue to start each week with a team meeting with discussions on caseloads and what is on the agenda for the week. We also have been discussing the county board on being the payor of last resort, utilizing community resources. We have discussed the

newly eligible individuals or anyone requesting funding and that the community resources will be exhausted prior to discussing any waiver services. The SSA's have the tools and community resources to assist them in these discussions and implementation of these services, we have discussed the utilization of state plan, and having those conversations with anyone wanting services. SSA's are having these conversations with community partners and providers.

We went live with Brittco on July 1, 2023, it is progressing nicely and the SSA's are adapting well.

Our fella moved out of GDC into his own home on July 7<sup>th</sup>. He is doing well.

On a positive note, all the SSA's have been very open and supportive of new processes that are going to assist the team in our future accreditation.

As the Director of VCBDD I have been attending community events and getting to meet individuals and their families. Vinton County has been inviting and I am glad I took this position.

**Old Business:**

None.

**Approval of Invoice Resolution #2023-08-01:**

61-23 Moved by Karen Hauck, seconded by Sharon Chaney to approve Invoice Resolution #2023-08-01, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop	x		

**Resignation of Faith Appleman:**

For informational purposes only.

**Approval of Master Housing Contract with Vinton County Housing Development Corporation:**

62-23 Moved by Pam Bishop, seconded by Andrea Coleman to approve Master Housing Contract with Vinton County Development Corporation, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			

Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop	x		

**Approval of Addendum to Contract between Hocking DD and Vinton DD:**

63-23 Moved by Tammy Hopkins, seconded by Sharon Chaney to approve Addendum to Contract between Hocking DD and Vinton DD, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop	x		

**Approval of Master Internet Assistance Agreement:**

64-23 Moved by Pam Bishop, seconded by Tammy Hopkins to approve Master Internet Assistance Agreement, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop	x		

**Approval of Revised Policy HR-15 Usage of Cell Phones:**

65-23 Moved by Karen Hauck, seconded by Andrea Coleman to approve Revised Policy HR-15 Usage of Cell Phones, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop	x		

**Approval of Rescind Policy HR-9 Calamity Days:**

66-23 Moved by Sharon Chaney, seconded by Karen Hauck to Rescind Policy HR-9 Calamity Days, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop	x		

**Revised Procedures O-13(a); HR-15(a); HR-17(a)**

For informational purposes only.

**Adjournment:**

67-23 Moved by Karen Hauck, seconded by Andrea Coleman, to adjourn the meeting. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		
Andrea Coleman	x		
Pam Bishop	x		

The meeting was adjourned at 6:24 p.m.

The next Board meeting is scheduled for September 26, 2023 at 5:30 p.m.

Respectfully submitted:

Approved as to form:

\_\_\_\_\_  
Sharon Chaney, Secretary

\_\_\_\_\_  
Tammy Hopkins, President